

**Panorama Community School District  
School Board Meeting**

**Date:** 04/06/2020  
**Time:** 6:00 p.m.  
**Location:** Panorama District Board Room

**Public Hearing:**

**Public Hearing for the 2020-2021 Certified Budget**

The Panorama Community School District Board of Education held a public hearing for the 2020-2021 certified budget on April 6<sup>th</sup>, 2020 in the Atrium located at the middle/high school. **To ensure the district followed CDC guidelines on public gatherings the meeting was held via Zoom for audience members. \*Public Gathering Restrictions at time of meeting were enforced\***

**Board Members Present:**

Deb Douglass, Cale Kastner, Deb Westergaard & Damon Crandall

**Board Members Absent:**

Lila Lutz

**Administrators Present:** Shawn Holloway (Superintendent), Symantha Crawford (School Business Manager) and Vanessa Phillips (School Board Secretary) were present. Liz Ratcliff (Elementary Principal) & Thad Stanley (MS/HS Principal) attended via Zoom.

**Others:** Jessica Prince, Deb Arganbright & Zoom attendance participants

D. Douglass motioned to open the public hearing for the 2020-2021 certified budget at 6:05 p.m.

D. Crandall seconded

Motion carries as follows:

**Roll Call Vote:**

Deb Westergaard: Aye

Deb Douglass: Aye

Cale Castner: Aye

Damon Crandall: Aye

**Written Objections/Comments: none**

**Oral Objections/Comments: none**

C. Kastner motioned to approve 2020-2021 Certified Budget:

D. Douglass seconded

Motion carries as follows:

**Roll Call Vote:**

Deb Westergaard: Aye

Deb Douglass: Aye

Cale Castner: Aye

Damon Crandall: Aye

D. Crandall motioned to close the public hearing at 6:07 p.m.

C. Kastner seconded

Motion carried unanimously

**Regular Meeting:**

**Regular Meeting**

The Panorama Community School District Board of Education met for a Regular meeting on April 6<sup>th</sup>, 2020 in the Atrium located at the middle/high school. The meeting was called to order by Deb Westergaard, President, at 6:08 p.m.

## **Attendees**

### **Board Members Present:**

Deborah Westergaard, Deb Douglass, Cale Kastner & Damon Crandall

### **Board Members Absent:** Lila Lutz

### **Administrators Present:**

Shawn Holloway (Superintendent), Symantha Crawford (School Business Manager) and Vanessa Phillips (School Board Secretary) were present. Liz Ratcliff (Elementary Principal) & Thad Stanley (MS/HS Principal) attended via Zoom.

**Others:** Jessica Prince, Deb Arganbright & Zoom attendance participants

## **Agenda**

Changes to Agenda (if any): Item "E" under action items – eliminate the wording "through April 30<sup>th</sup>"

D. Douglass motioned to approve the agenda with change noted.

D. Crandall seconded

Motion carried unanimously

## **Consent Items**

C. Kastner motioned to approve the consent items as presented.

D. Douglass seconded

Motion carried unanimously.

Consent items included the minutes from the March 9<sup>th</sup>, 2020 Public Hearing, Work Session & Regular Board Meeting & Minutes from March 19, 2020 Special Board Meeting, the bills, VISA report, Financial Reports, Bank Reconciliations and Contract Resignations.

## **Resignations as follows:**

-Brady Howard, Elementary Paraeducator

-Sheena Brewer – Elementary Interventionist

-Brian Fyfe – Elementary Special Education Teacher

## **Reports**

**Administrative Report on Distance Learning:** An all staff meeting was held April 6<sup>th</sup>, 2020 to discuss moving forward with the voluntary learning option using Google classroom for learning and professional development. The main transfer of materials will be electronically but if families do not have internet access then teachers will mail out materials. A survey will be sent to all families asking internet usage availability.

**Postponing and rescheduling of major school events:** Prom and graduation conversations are being held. At this time reschedule ideas are being discussed.

**Continuation of hourly employee salary and benefit payments:** The board agrees to continue paying staff as we have been during closure. Staff will be on an "on call" basis to help with food program, grounds, etc. if needed.

## **Discussion/Information Topics**

A. Upcoming Dates:

1. Regular Board Meeting – May 11<sup>th</sup> @ 6:30 p.m.

## **Action Items**

### **A. Approval of 2020-2021 Certified Budget:**

C. Kastner motioned to approve the presented 2020-2021 Certified Budget.

D. Crandall seconded

Motion carried unanimously

### **B. 2020-2021 Budget Guarantee:**

D. Douglass motioned to approve the 2020-2021 Budget Guarantee as presented.

C. Kastner seconded

Motion carried unanimously

### **C. Resolution:**

C. Kastner motioned to approve the Resolution authorizing the Redemption of General Obligation School Refunding Bonds, Series 2015, Dated June 24, 2015. Approving the Escrow Agent Agreement and Levying a Tax for Fiscal Year 2020-2021 for the Redemption of General Obligation School Refunding Bonds, Series 2015, Dated June 24, 2015 as presented.

D. Douglass seconded

Motion carried as follows:

**Roll Call Vote:**

- D. Westergaard: Aye
- D. Douglass: Aye
- D. Crandall: Aye
- C. Kastner: Aye

**D. Approval to pay invoices after April 6<sup>th</sup>, 2020 board meeting:**

- D. Crandall motioned to approve district office staff the ability to pay invoices after the board meeting date.
  - C. Kastner seconded
- Motion carried unanimously

**E. Resolution - Pandemic Response and Emergency Suspension of Policy:**

- C. Kastner motioned to approve the Resolution as presented.
  - D. Douglass seconded
- Motion carried unanimously

**F. Auditor RFP Proposal:**

- D. Crandall motioned to approve the RFP from Anderson Larkin as presented.
  - C. Kastner seconded
- Motion carried unanimously

**G. FY19 Audit Report:**

- D. Douglass motioned to approve FY19 Audit report as presented.
  - C. Kastner seconded
- Motion carried unanimously

**H. AEA Purchasing Agreement:**

- C. Kastner motioned to approve the AEA Purchasing Agreement for 2020-2021 as presented.
  - D. Douglass seconded
- Motion carried unanimously

**I. Closed session pursuant to Iowa Code Section 21.5(1)(a):**

- D. Douglass motioned to enter Closed Session to review or discuss records which are required or authorized by state or federal law to be kept confidential and pursuant to Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
  - D. Crandall seconded
- Motion carried unanimously

- D. Douglass motioned to end close session
  - D. Westergaard seconded
- Motion carried unanimously

- D. Douglass motioned to re-enter open session
  - D. Crandall seconded
- Motioned carried unanimously

**J. Termination of Employment of Classified Employee:**

- D. Douglass motioned to approve the termination of employee as presented.
  - C. Kastner seconded
- Motion carried unanimously

**Adjournment**

Regular Meeting adjourned 6:56 p.m. The next regular board meeting is set for May 11<sup>th</sup>, 2020 at 6:30 p.m.

**Contract Negotiations – PEA Initial Proposal**

The Panorama Education Association (PEA) presented their initial proposal pertaining to percent increase is 2.70%. This will be an increase of \$1,200 added to the base rate, making the base rate \$34,458. The proposal shall be effective the 1<sup>st</sup> day of July 2020 and continue in force until the 30<sup>th</sup> day of June, 2022 with parties agreeing Article 3 Base Wages shall be open to negotiate base wages for the 2021-2022 Master Contract and all following contract years.

**Board Members Present:** Deb Westergaard, Deb Douglass, Damon Crandall & Cale Kastner

**Board Members Absent:** Lila Lutz

**Administrators Present:**

Shawn Holloway (Superintendent), Symantha Crawford (School Business Manager) and Vanessa Phillips (School Board Secretary) were present. Liz Ratcliff (Elementary Principal) & Thad Stanley (MS/HS Principal) attended via Zoom.

**Others:** Deb Arganbright, Jessica Prince and Zoom audience participants.

Panorama Board went into exempt session to discuss 2020-2021 negotiations @ 6:58 p.m.

**Contract Negotiations – District Initial Proposal**

The Panorama School District Negotiation Team presented their initial contract proposal for the 2020-2021 school year to the Panorama Education Association (PEA).

**Board Members Present:** Deb Westergaard, Deb Douglass, Damon Crandall & Cale Kastner

**Board Members Absent:** Lila Lutz

**Administrators Present:**

Shawn Holloway (Superintendent), Symantha Crawford (School Business Manager) and Vanessa Phillips (School Board Secretary) were present. Liz Ratcliff (Elementary Principal) & Thad Stanley (MS/HS Principal) attended via Zoom.

**Others:** Deb Arganbright, Jessica Prince and Zoom audience participants

**Panorama Board of Directors is willing to tentatively agree to the following items:**

Article 3 Wages and Salaries

Section 1 Teacher Salary Schedule: 2.30% Overall Teacher Settlement which includes the following details:

- (\$1,024) added to the base wage
- Dollar Amount (\$0) dollar increase to teacher vertical step
- Dollar Amount (\$0) dollar increase to teacher horizontal lane
- Vertical Lane advancement for faculty is frozen
- Lane advancement for faculty that meets educational requirements would be honored by the district

Additional Details for the 2021-2022 school year:

- Base wage adjustment will match the state supplemental aid for 2021-2022
- Dollar Amount (\$0) dollar increase to teacher vertical step
- Dollar Amount (\$0) dollar increase to teacher horizontal lane
- Vertical lane advancement for faculty is frozen
- Lane advancement for faculty that meets educational requirements would be honored by the district

Section 2 Method of Payment

Section 3 School Nurse

Section 4 Drivers Education

Vanessa Phillips,  
Board Secretary

\_\_\_\_\_  
Board President

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Board Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date